

# **Village of Dorchester Finance Committee Meeting**

**Date: Wednesday, April 7, 2021 6:45 p.m.**

**Dorchester Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. Meeting was called to order at 6:45pm by Trustee Schauer.
2. Present were Trustee Schauer and Trustee Lageman. Trustee Klemetson was absent.
3. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve the financial activity for March, 2021. Motion carried 2-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Schauer to adjourn. Motion carried 2-0. Meeting adjourned at 6:48pm.

# **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, April 7, 2021 7:00 p.m.**

**Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Trustee Klemetson was absent. Also present were Clerk/Treasurer Sue Ballerstein, Deputy Clerk/Treasurer Christie Erikson, Water/Sewer Manager Rick Golz, Jenny Halopka, Chris Christophersen and Kevin O'Brien – TP Printing.
4. Chris Christophersen asking about riding golf carts on Village streets. He also has a concern about the dust from Northwest Hardwoods. President Schwoch says we can look into stopping dust.
5. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve minutes of the March 10, 2021 Joint Village Board and Planning Commission Meeting. Motion carried 6-0.
6. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve minutes of the March 10, 2021 Board Meeting. Motion carried 6-0.
7. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve March, 2021 Audit Report, and receive April, 2021 Audit Report from Deputy Clerk-Treasurer. Motion carried 6-0.
8. Water/Sewer manager Rick Golz reported that the Rare Earth Chemical used for phosphorus levels in ponds has been working well.
9. Public Works monthly reported by Rick Golz, stated they are putting away winter equipment and getting summer stuff out. They also fixed the jetter.
10. Clerk/Treasurer Sue Ballerstein reported that we had elections on Tuesday and we received the new copier.
11. Clark County Sheriff department monthly update – NONE.
12. Zoning: Building Permits Update – NONE.
13. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve possible extra costs for Police services during Dorchester Days. Motion carried 5-1. Trustee Goldschmidt abstained.

14. Discuss & possible action regarding street sweeper on Sunday morning of Dorchester Days was table until May meeting for more information.
15. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve the recommendations from Public Works, Village Buildings & Utilities Committee regarding updates to Memorial Hall Lease. Motion carried 6-0.
16. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the Memorial Hall lease agreement renewal with Jenny Halopka. Motion carried 6-0.
17. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve liability insurance through Spectrum Insurance Group with a change of a \$2,500 deductible and adding \$1,000,000 Cyber Security policy. Motion carried 6-0.
18. Update on the Department of Workforce Development report regarding the complaint filed by Gary Leichtman. The DWD determined that the Village owed Mr. Leichtman \$192.64 in unpaid overtime wages. After taxes Mr. Leichtman received \$127.92.
19. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve the estimate for the upgrade to the water treatment facility control system from Energenecs at a cost of \$67,815.00, using money from Future Expenditures. Motion carried 6-0.
20. Reminder for date for Open Book: Monday, April 19, 2021 from 1:00-3:00 p.m. and the Board of Review: Monday, April 26, 2021 from 5:30 to 7:30 p.m.
21. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to discuss recommendations from the Employee Committee regarding wage increase for Clerk/Treasurer.**
22. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to invite non-committee members, Clerk/Treasurer Sue Ballerstein and Deputy Clerk/Treasurer Christie Erikson, whose presence are necessary for the business at hand during the Closed Session. Motion carried 6-0.
23. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to go into Closed Session. Motion carried 6-0.
24. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Lageman, Trustee Klimpke, Trustee Goldschmidt, Clerk/Treasurer Sue Ballerstein, Deputy Clerk/Treasurer Christie Erikson.

#### **CLOSED SESSION**

25. The Board reconvened to Open Session and announced that after Clerk/Treasurer Sue Ballerstein's 90 day review they will be giving her a \$1.00 per hour raise bring her hourly rate to \$19.
26. Next Board Meeting will be Wednesday, May 5, 2021 with the Organizational Meeting prior.
27. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 6-0. Meeting adjourned at 8:14pm.

Christie Erikson, Deputy Clerk-Treasurer